



Captiva Island Fire Control District

14981 Captiva Drive; P.O. Box 477, Captiva, Florida 33924 Phone: (239) 472-9494



Captiva Island Fire Control District Commission Meeting Minutes November 12, 2024

Call Meeting to Order

Commissioner Brown called the meeting to order at 4:00 pm. Commissioners Sims, Campbell, Brown, Chief Pawul, and Samantha Quinn present.

Minutes from Regular Board Meeting

October 15th Meeting minutes reviewed and approved/ signed. Commissioner Sims made the motion to approve, second by Commissioner Campbell, no discussion.

Consent Agenda

- a. Items for approval
 - 2025-01- Generator replacement E181
 - 2025-03- FY23-24 Budget Amendment
- b. Items to be pulled for discussion by the Board
 - 2025-02- Dispose/ replacement of asset- Ford Expedition
- c. Motion to approve balance of the items- Motion made by Commissioner Campbell, second by Commissioner Sims, no further discussion, all in favor- motion carries.

Financial Statements

Financial statements through October 31, 2024, were reviewed and approved.

Administrative Update

- a) Personnel responded to 49 emergencies; 10 fire inspections were completed. Personnel compensated absences reviewed through October 31, 2024.

Operations Update

a. Fire Chief

- COPCN/ ALS renewal- The Fire District received its renewal approval by the Lee County BOCC, the next step is to apply to the State of Florida for the renewal of our license to operate from the State. All documents have already been completed and sent to the State.
- Meeting schedule- the Board decided to move the meeting time to 11:00 instead of 4:00 pm, but agreed to keep the same day (2nd Tuesday of the month) in order to not conflict with other recurring meetings the Chief already has. The only exception to this will be the January meeting which will be held January 7 at 4:00 pm.
- FEMA update- both claims for Hurricane Helene and Milton have been submitted. The Chief will continue to work the assigned PDMG to complete the process and provide any necessary documentation.
- Flood Panels- the Chief is going to explore a flood panel system to make the station more resilient to storm surge. The Sanctuary has just installed a system from Garrison Flood Control that appears to be a good option.

Board items

None.

General Business

Resolution 2025-02- Dispose/ replacement of asset- Motion to replace asset #30079 (Ford Expedition) and dispose of asset by Commissioner Sims, Second by Commissioner Campbell. Discussion on the process and type of vehicle, easiest solution is to trade the asset in on a new asset or sell at auction. Board agrees the new vehicle and all response/ staff vehicles going forward need to be resilient for future storms and fully off-road capable to provide the necessary response on the island with storm surge, debris, and sand inundation over the roadways. Cost of the replacement pvehicle not to exceed \$55,000. All in favor, motion carries.

Resolution 2025-04- Organize the Board of Commissioners- Chairman (J. Brown), Vice Chair (S. Sims), Secretary & Treasurer (C. Campbell). Motion made by Commissioner Campbell, Second by Commissioner Sims, no further discussion, all in favor- motion carries.

New Business

Next meeting to be held on December 10, 2024 at 11:00 am.

Public Comment

None

Motion to adjourn by Sims, second by Commissioner Campbell, meeting adjourned by Commissioner Brown at 4:42 pm.

Jeff Brown _____

Sherrill Sims _____

Carole Campbell _____