



Captiva Island Fire Control District

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Captiva Island Fire Control District

Commission Meeting Minutes

June 4, 2026

Call Meeting to Order

Commissioner Brown called the meeting to order at 11:00 am. Commissioners Sims, Campbell, Brown, Chief Pawul, and Samantha Quinn present.

Minutes from Regular Board Meeting

Approval of Minutes from the May 12th meeting, motion by Campbell, second by Sims, motion carries.

Consent Agenda

- a. Items for approval-2026-09 Gear Lockers
- b. Items to be pulled for discussion by the Board- N/A
- c. Motion to approve balance of the items-Motion by Campbell, second by Sims, motion carries.

Financial Statements

Financials reviewed and Approved through the end of May 2026.

Administrative Update

Incidents 50, Inspections 13, Training reports and compensated absences reviewed through May as well.

Operations Update

a. Fire Chief

- a. **Property Search-** a 5-acre parcel has been identified on the South end near Osprey Way. The property is big enough to incorporate training, staging for storms, landing zone and the potential relocation of assets if needed in the future.
- b. **Cash disbursement and Internal Controls-** The auditor recommended making some changes to the capital asset threshold as well as the spending limit for everyday expenses at the Chiefs discretion. The recommendation from CLA was to move capital items more than \$5,000 (currently \$1000) and then move spending to \$20,000 (currently \$10,000). We will update policy at the next meeting.
- c. **Personnel Update-** We have hired one more employee to fill a vacancy while an employee is out on leave.
- d. **Form 1-** All commissioners need to complete the annul Form 1
- e. **Legislative Update-** The State has approved the ballot language to move forward with the property tax bill. This will affect us as we rely on property taxes to fund our budget. Chief is working with the PA's office to determine what that number will look like over the next few years. The only benefit for us on Captiva is that our Homestead population has stayed around 10% of the homes since most are rentals and not homesteaded.

- f. **June estimated values-** The island estimation is basically flat from the previous year, will see what that number ends up in July. It is believed a good amount of multi-family is still not be put back on the tax roll from the hurricanes yet.

b. Board Items-

- a. **Resolution 2026-10-** Annual Financial Audit was presented by CLA, Inc. There were no deficiencies in the annual audit, recommendations to upgrade software used for accounting, segregations of duties, increase reserve funds, and plan for a reduction in revenue due to legislation. Motion made by Campbell, second by Sims, motion carries.
- b. **Resolution 2026-11- Purchase and Sale Agreement.** The Board discussed the option to purchase a 5-acre parcel on the South of the island to support future functions of the fire district. The Board authorized the Chief to negotiate and enter into an agreement for the property at a purchase price of \$4,500,000. Motion by Campbell, second by Sims, motion carries.

General Business

Next meeting- July 14th at 11:00 am

Public Comment

None

Motion to adjourn by Campbell second by Commissioner Sims, meeting adjourned by Commissioner Brown at 12:21 pm.

Jeff Brown _____

Sherrill Sims _____

Carole Campbell _____